

## **MEPAN RESEARCH Application Procedures**

### **LETTER OF INTENT (LOI):**

For all unsolicited proposals we ask that applicants submit a short LOI (<2 pages) that clearly and concisely outlines relevance to our mission and research priorities, and include project aims, and general timeline/budget estimate. These LOIs are accepted on a rolling basis. Please include:

- Project title
- PI and Co-PIs, and associated institutions
- Project summary
- Specific aims
- Significance for people with MEPAN

### **FULL PROPOSAL PROCEDURE:**

Upon evaluation and approval of the LOI, a more detailed proposal (8 pages or less) must be submitted that includes:

- Background, rationale and project hypothesis.
- Names of participating PI/Co-PI team members, collaborators and their roles. We favor projects that involve collaboration across research disciplines and institutions.
- A more detailed budget with estimated costs for personnel, services and supplies. Note that as a parent and patient-driven organization, we limit indirect costs to ten (10) percent of the overall project budget.
- Plans for reporting project updates, as well as sharing and publishing project results and data. We are a collaborative organization that prioritizes sharing with members of the MEPAN research community.